

# BUILDING OUR FUTURE WORKFORCE

WORKFORCE INVESTMENT BOARD  
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April 24, 2012

## Exhibit 1-WIB Appointments Letter

County of Ventura  
Board of Supervisors  
800 S. Victoria Avenue  
Ventura, CA 93009

**Subject:** Approval of a Recommendation from the Workforce Investment Board to Appoint Carla Castilla, Kimberly Nilsson, Tavi Udrea, and Sandra Werner; and to Re-Appoint Victor Dollar, Martel Fraser, Bernardo M. Perez, Hugh Ralston, Tony Skinner, Alex Teague, and Barry Zimmerman to the Workforce Investment Board of Ventura County for the Terms Ending on April 24, 2014

### **Recommendation:**

It is recommended that your Board appoint the following four new members and re-appoint the following seven current members to the Workforce Investment Board of Ventura County (WIB) to new two-year terms beginning April 24, 2012, and ending April 24, 2014 as follows:

<b><u>Name/Title</u></b>	<b><u>Sector</u></b>	<b><u>Employer/Agency Represented</u></b>	<b><u>New Term End Date</u></b>
Carla Castilla Government Relations Political Coordinator	Labor	Service Employees International Union, Local 721	04/24/2014
Victor Dollar General Manager	Business	Four Points by Sheraton	04/24/2014
Martel Fraser Labor Relations/Recorder	Labor	United Food and Commercial Workers, Local 770	04/24/2014
Kimberly Nilsson President and Owner	Business	Solid Waste Solutions, Inc.	04/24/2014
Bernardo M. Perez Project Manager	Business	Cabrillo Economic Development Corporation	04/24/2014

Hugh Ralston President and CEO	Community- Based Organization	Ventura County Community Foundation	04/24/2014
Tony Skinner Business Representative	Labor	Tri-Counties Building and Construction	04/24/2014
Alex Teague Senior Vice President	Business	Limoneira Company	04/24/2014
Tavi Udrea Director, Human Resources Operations	Business	Haas Automation, Inc.	04/24/2014
Sandra Werner Director, Human Resources and Employee Health	Business	Simi Valley Hospital	04/24/2014
Barry Zimmerman Director	One-Stop Partner	Human Services Agency, County of Ventura	04/24/2014

**Fiscal/Mandates Impact:**

Mandatory: No  
 Source of Funding: U.S. Department of Labor, Workforce Investment Act  
 Funding Match Required: No  
 Impact on Other Departments: None

There is no fiscal/mandate impact associated with this item.

**Discussion:**

The recommendation before your Board is to re-appoint seven current members and four new members to the WIB as listed above, to new two-year terms that will continue through April 24, 2014. The proposed action is in accordance with WIB requirements for membership pursuant to Section V of the WIB Bylaws, as amended June 2009. As part of their responsibilities, WIB members participate in the planning and oversight of local workforce area-related matters. The current WIB roster is attached for your review (Exhibit 2).

The establishment of a WIB is mandatory for the County's receipt of federal Workforce Investment Act (WIA) revenues. Per WIA guidance, Workforce Boards must contain certain mandated representation and are to work in partnership with local elected officials in the areas of policy development and oversight of local program investments in workforce preparation. The proposed nominees meet the criteria for representation in their respective membership categories (i.e., Business, Labor, Education, Economic Development, Community Organizations and One-Stop Partners).

Procedures for nominations established by the WIB and communicated through the Membership Committee have been followed to ensure consistency with membership provisions of WIA. A brief description of each nominee and the specific membership category represented is attached (Exhibit 3).

Should your Board approve the recommended action we will have 34 voting members and one ex-officio, non-voting member. The number of WIB members, per the Bylaws, will be no fewer than 33 and no more than 45 members. In addition, it is required at full membership that business sector members comprise the majority and that other mandatory seats are filled in accordance with the Act. Through recruitment efforts adopted by the WIB and coordinated through your Board offices, we will continue to add new members as needed to meet requirements.

If you have any questions, please contact Cheryl Moore, WIB Executive Director, at (805) 477-5306.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alex Rivera", followed by a horizontal line.

Alex Rivera, Chair  
Workforce Investment Board of Ventura County

Attachments:

- Exhibit 2: WIB Membership Roster
- Exhibit 3: WIB Candidate Bios

